



Greensboro Parks and Recreation Department

Summer Jobs 2013

Closing Date 6/28/13

Apply as soon as possible since positions may close without notice.

<i>Job Titles</i>	<i>Description</i>	<i>Required Qualifications</i>	<i>Pay Rate</i>	<i>Employment Dates</i>
Playground Director Various City Sites	<p>Plan (with a partner where appropriate) & organize activities in playground games, arts & crafts, special events, outdoor sports for youth ages 6-15 at various locations throughout the city; responsible for accurate record keeping; managing all aspects of the playground (emergencies, parents, organizing community activities, developing an awareness and familiarity with the individual interests and behaviors of the children).</p> <p><i>Must work entire program. Do NOT apply if you have work conflicts.</i></p>	<ul style="list-style-type: none"> ➤ HS Diploma/GED ➤ Must have own transportation & valid driver's license – may work varied sites ➤ Must be able to obtain standard first aid certification by June 16 ➤ Must work ENTIRE program 	\$9.34/hr	<p>Orientation: June 13-14, 2013 (orientation-mandatory) 9am-5-pm</p> <p>Program: June 18 - Aug. 3, 2013</p>

<i>Job Titles</i>	<i>Description</i>	<i>Required Qualifications</i>	<i>Pay Rate</i>	<i>Employment Dates</i>
<p>Pool Manager City Pool</p> <p>Various City Sites</p>	<p>Responsible for supervising staff and facility and in coordinating programs; prevent accidents in and around the pool area; enforce rules, regulations, and policies; respond to emergencies and provide appropriate care; provide customer service to patrons; teach swim lessons; correct and maintain pool chemistry; clean the facility.</p> <p><i>Must attend Orientation and Training, and work the entire season. Do NOT apply if you have work conflicts.</i></p>	<ul style="list-style-type: none"> ➤ HS Diploma/GED ➤ Valid Driver's License ➤ Reliable transportation ➤ Ability to work as scheduled from mid-May through mid-August <p>Required Certifications:</p> <ul style="list-style-type: none"> ➤ American Red Cross Lifeguarding ➤ CPR-AED for the Professional Rescuer ➤ Certified Pool/Spa Operator (CPO) ➤ American Red Cross Lifeguard Training ➤ American Red Cross CPR-AED for Lifeguards ➤ American Red Cross First Aid ➤ Certified Pool/Spa Operator (CPO) <p>Must complete a lifeguarding skills test as part of the interview process.</p> <p>Preferred Certifications:</p> <ul style="list-style-type: none"> ➤ Water Safety Instructor 	<p>\$12.73/hr minimum</p>	<p>Ability to work as scheduled from early May through mid-August.</p> <p>Stronger consideration will be given to those who can work the entire summer season.</p> <p>Must attend pre-season pool staff orientation and training. May 19-25, 2013</p> <p>Must have required certifications at the time the application is turned in!</p> <p>Must attend pre-season pool staff orientation and trainings held in the evening hours, May 20-23, 2013</p> <p>Please provide copies of certifications with application.</p>
<p>Sprayground Attendant</p> <p>Barber Park</p>	<p>Responsible for enforcing the posted rules at the Sprayground. Applicants will be responsible for daily cleaning of the facility. Experience with maintaining water quality will be considered a plus.</p>	<ul style="list-style-type: none"> ➤ Applicants must be 18 years of age. ➤ Experience with maintaining water quality will be considered a plus. 	<p>\$9.73/hr</p>	<p>Must be able to work a rotating schedule of weekdays and weekends. May 1 - September 15, 2012</p>

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Assistant Pool Manager / Head Lifeguard City Pools Various City Sites	<p>Assist pool manager in supervising staff and facility and in coordinating programs; prevent accidents in and around the pool area; enforce rules, regulations, and policies; respond to emergencies and provide appropriate care; provide customer service to patrons; teach swim lessons; correct and maintain pool chemistry; clean the facility.</p> <p><i>Must attend Orientation and Training, and work the entire season. Do NOT apply if you have work conflicts.</i></p>	<ul style="list-style-type: none"> ➤ Valid Driver's License ➤ Reliable transportation ➤ Ability to work as scheduled from mid-May through mid-August <p>Required Certifications:</p> <ul style="list-style-type: none"> ➤ American Red Cross Lifeguard Training ➤ American Red Cross CPR-AED for Lifeguards ➤ American Red Cross First Aid <p>Must complete a lifeguarding skills test as part of the interview process.</p> <p>Preferred Certifications:</p> <ul style="list-style-type: none"> ➤ Water Safety Instructor ➤ Certified Pool/Spa Operator (CPO) 	Assistant Pool Manager \$12.33/hr. minimum Head Lifeguard \$11.99/hr. minimum	<p>Ability to work as scheduled from early May through mid-August. Stronger consideration will be given to those who can work the entire summer season.</p> <p>Must attend pre-season pool staff orientation and training held in the evening hours, May 20-23, 2013</p> <p>Please provide copies of certifications with application. May 19-25, 2013</p> <p>Must have required certifications at the time the application is turned in!</p>
Lifeguard City Pools Various City Sites	<p>Prevent accidents in and around the pool area; Enforce rules, regulations, and policies; Respond to emergencies and provide appropriate care; Provide customer service to patrons; Teach or assist in teaching swim lessons; Clean the facility.</p> <p><i>Must attend Orientation and Training, and work the entire season. Do NOT apply if you have work conflicts.</i></p>	<ul style="list-style-type: none"> ➤ Valid Driver's License ➤ Reliable transportation ➤ Ability to work as scheduled from mid-May through mid-August <p>Required Certifications:</p> <ul style="list-style-type: none"> ➤ American Red Cross Lifeguarding ➤ CPR-AED for the Professional Rescuer <p>Must complete a lifeguarding skills test as part of the interview process.</p> <p>Preferred Certifications:</p> <ul style="list-style-type: none"> ➤ Water Safety Instructor 	\$9.02/hr for new guards and those without WSI certification \$10.66/hr. with 1 year experience & WSI certification	<p>Ability to work as scheduled from mid May through mid-August. Stronger consideration will be given to those who can work the entire summer season.</p> <p>Must attend pre-season pool staff orientation and trainings held in the evening hours, May 20-23, 2013</p> <p>Please provide copies of certifications with application.</p>

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Summer Day Camp Counselor Various City Sites	<p>Plan, organize, & implement a daily schedule of activities including crafts, sports, wellness, structured games, nature appreciation, music drama, swimming, field trips & special events for youth ages 5-12. Counselors will be assigned to a group of approximately 15 campers.</p> <p>Plan, organize, & implement a daily schedule of activities including crafts, sports, wellness, structured games, nature appreciation, music drama, swimming, field trips & special events for youth ages 5-12. Counselors will be assigned to a group of approximately 15 campers.</p> <p><i>Must attend Orientation and Training, and work the entire season. Do NOT apply if you have work conflicts.</i></p>	<ul style="list-style-type: none"> ➤ Min. 21 yrs. old to transport in City vehicle ➤ Must be available for Orientation in June ➤ Must have own transportation and valid driver's license ➤ Must be able to obtain standard first aid and CPR certification by June 13 ➤ Must work the ENTIRE program ➤ Min. 21 yrs. old to transport in City vehicle ➤ Must be available for Orientation in June ➤ Must have own transportation and valid driver's license ➤ Must be able to obtain standard first aid and CPR certification by June 10 ➤ Must work the ENTIRE program ➤ Must have or be able to obtain American Red Cross Adult/Infant CPR & First Aid Certification by June 10 ➤ Must be able to work the ENTIRE program 	\$9.34- \$10.54/hr \$9.34- \$10.54/hr	<p>Orientation: June 6,2013 6pm-9pm</p> <p>Camp: June 11-Aug.10, 2013</p> <p>Orientation: June 5,2013 6pm-9pm</p> <p>Camp: June 10-Aug.9, 2013</p>
Boat Attendant Rec. Asst. 5 Various Parks	<p>Responsible for the rental of pedal boats, collection of fees, enforcing rules and regulations and maintenance.</p>	<ul style="list-style-type: none"> ➤ Must be at least 16 years of age ➤ First Aid/CPR certified ➤ Lifeguard training a plus but not required 	\$9.06/hr.	<p>April - Oct 2013</p> <p>Must be able to work weekends.</p>

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Cashier City Pools Various City Sites	<p>Handle gate admission, financial and attendance reporting; Prepare deposits; Register patrons for swimming classes; Answer the telephone; Provide customer service to patrons; Assist in cleaning the facility.</p> <p><i>Must attend Orientation and Training, and work the entire season. Do NOT apply if you have work conflicts.</i></p>	<ul style="list-style-type: none"> ➤ Valid Driver's License ➤ Reliable transportation ➤ Basic math skills ➤ Ability to work as scheduled from mid-May through mid-August. <p>Required Certifications:</p> <ul style="list-style-type: none"> ➤ American Red Cross CPR-AED ➤ First Aid 	\$7.25/hr. minimum	<p>Ability to work as scheduled from early May through mid-August.</p> <p>Stronger consideration will be given to those who can work the entire summer season.</p> <p>Must attend pre-season pool staff orientation and trainings. Trainings held in the evening hours, May 20-23, 2013</p>
Drama Instructor	<p>Instructor will teach children in grades K-9 in theatre arts for our summer camp program.</p> <p>Drama Instructors are responsible for teaching classes in theatre arts, such as musical theatre, stage combat, acting, and improvisation, Broadway dance, on camera acting, filmmaking, and other Drama classes that we offer. Working with the Education Director, they create a curriculum and then provide instruction to students in grades K-9.</p>	<ul style="list-style-type: none"> ➤ Must be available to work Monday through Friday. The classes are 2-4 hours, M-F, 9 am – 5 pm. Teachers are required to submit a syllabus for each class they teach and each class culminates with a performance for parents, relatives and friends. ➤ Theater degree or significant theater / film experience required. Teaching experience preferred 	\$10.00/hr - \$15.00/hr minimum	June 18 – August 10, 2013
Summer Arts Camp Instructor Caldcleugh Multi-Cultural Arts Center	<p>Summer Arts Camp Instructors are responsible for researching, planning and teaching lessons in music, art, dance, or theatre arts for children in grades K-7. Ideal candidate will have experience and/or coursework relative to the specific area of instruction and exceptional written and oral communication skills. Must have reliable transportation to and from the worksite.</p>	<ul style="list-style-type: none"> ➤ HS diploma and/or experience or study relative to specific modality (art, music, etc.) ➤ Experience working and managing a classroom with up to 15 children in grades K-8 ➤ Must have valid driver's license and transportation 	\$9.34/hr - \$10.55/hr	<p>Must be available to work Monday-Friday, 8am-12pm or 12pm-5:30 pm</p> <p>June 17-July 26, 2013</p>

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Park Attendant Rec. Asst. 7	<p>Responsible for routine maintenance, mowing, trail maintenance, customer service and landscaping.</p> <p>For facilities with Sprayground Operations: will also be responsible for enforcing the posted rules at the Sprayground. Applicants will be responsible for daily cleaning of the facility. Experience with maintaining water quality will be considered a plus.</p>	<ul style="list-style-type: none"> ➤ Must be at least 16 years of age ➤ Must be willing to work various shifts including weekdays, weekends and holidays. ➤ NC Driver's License required ➤ Must have reliable transportation. 	\$10.02/hr	April - Oct 2013 Must be able to work a rotating schedule of weekdays and weekends.
Day Camp Counselor Camp Joy	<p>Counselors are responsible for the daily supervision and routine of campers with and without disabilities. Counselors assist campers with personal and custodial care and supervise campers during instructional classes. Counselors will be assigned to a group of approximately 15-18 campers within each age group (5-10, 11-15, 16-21, 22+).</p> <p><i>Must attend Orientation and Training, and work the entire season. Do NOT apply if you have work conflicts.</i></p>	<ul style="list-style-type: none"> ➤ Must be at least 15 years of age ➤ Must be available for Orientation ➤ Must have own transportation to Camp Joy at Hagan-Stone Park ➤ Must work the ENTIRE program ➤ Experience working with persons with disabilities. 	\$9.34- \$10.55/hr	Orientation is Thursday, June 13, 2013 Camp dates: June 17 th – August 2, 2013
Outdoor Adventure/Environmental Education Lake Brandt, Lake Higgins, Lake Townsend	<p>These individuals will be responsible for staffing one of the City's Lakes (Lake Brandt, Lake Higgins, and Lake Townsend). Duties include: renting equipment, selling bait, assisting with boat launches, cleaning restrooms and facilities, assisting with special events, such as the Outdoor Skills Camps for ages 9-13, assisting with Environmental Education Programs and other special events as needed.</p>	<ul style="list-style-type: none"> ➤ Must be at least 18 years of age with a valid driver's license ➤ Must have own transportation to work and a valid phone ➤ Must be able to work a flexible schedule, including nights and weekends. ➤ Experience working with people in a friendly yet fast paced environment. 	\$9.49/hr. up to 1000hrs/year	Hiring immediately